



Displays text and/or an icon that helps to describe the purpose of this dialog.

For more information about a specific setting, click the What's This button  and then click the appropriate setting.

Groups common settings together.

For more information about a specific setting, click the What's This button  and then click the appropriate setting.

Closes this dialog box, saves and implements any changes you have made and executes the necessary action (if any). Typically this button is named "OK", however in some places the title may be more descriptive.

Closes this dialog box without saving any changes you have made.

Closes this dialog box and performs the specified action.

Closes this dialog box.

Displays additional information and instructions about specifying options in this dialog.

# Lotus Organizer 97 Phonebook Properties dialog

## File Access tab



Specify the path and name of the Lotus Organizer phonebook file you want to use in WinFax/TalkWorks.

Click this to select the Lotus Organizer phonebook file you want to use from your computer drives and folders.

If the Lotus Organizer file you selected is password-protected, type the password in this field.

Displays information about Lotus Organizer including the product version, the directory in which it is installed on your computer, and the version of the Lotus Organizer application programming interface (API) being used. You may be asked for this information when you contact technical support.

## **Lotus Organizer 97 Phonebook Properties dialog Call Logging/To Do Creation tab**

Enable this option if you want WinFax to log an entry in the Calls section for each successful message sent.

Enable this option if you want WinFax to log an entry in the Calls section for each canceled message.

Enable this option if you want WinFax to log an entry in the Calls section for each failed message.



In the drop-down list, click the Call section in which you want to log all calls. Depending on the check boxes you enabled in this dialog, WinFax can log all messages, canceled messages only, or failed messages only.

Enable this option if you want WinFax to create an entry in the To Do section for each failed message. Use this option to remind yourself to resubmit failed messages.

In the drop-down list, click the To Do section in which you want to create the reminder entry.

## **Lotus Organizer 97 Phonebook Properties dialog Phone Number Formats tab**

Type your country code. The country code is bolded in the example below.

North American number: **1**-987-555-1234

Type your area code. The area code is bolded in the examples below.

North American number: 1-**987**-555-1234

Lists the phone number formats commonly used by Lotus Organizer. WinFax/TalkWorks uses this list to interpret and dial phone numbers entered in your Lotus Organizer phonebook. Use the text in the Description field and the syntax in the Format field to interpret the phone number format. The phone number format uses the following codes:

- c** country code digit    **+** any other digit
- a** area code digit        **?** repeats previous digit as required
- l** local phone number digit    **{ }** separators used between components of the phone number (for example, if you use **{-}** in your phone number format, you can use a hyphen (-) as a separator

**North American example:** The North American number "1-987-555-1234" uses one of the following phone number formats:

`c{-}aaa{-}lll{-}lll` or `c{-}a?{-}l?{-}l?`

**Overseas example:** The overseas number "44-301-555-1212" uses one of the following phone number formats:

`cc{-}aaa{-}lll{-}lll` or `c?{-}a?{-}l?{-}l?`

If phone numbers entered in your Lotus Organizer phonebook use formats other than those listed in the Selected Formats list, use the Add button to include them in the Selected Formats list. If WinFax/TalkWorks encounters a phone number format not in the Selected Formats list, it will be unable to understand the format and unable to dial the phone number correctly.

Adds a format to the Selected Formats list.

The Selected Formats list displays phone number formats commonly used by Lotus Organizer. WinFax/TalkWorks uses this list to interpret and dial phone numbers entered in your Lotus Organizer phonebook. In most cases, your phonebook records should use one of these formats. If the phone number format you use does not appear in this list, click the Add button to select a format from a list of other formats supported by WinFax/TalkWorks.



Click this to define a custom phone number format.

The Selected Formats list displays phone number formats commonly used by Lotus Organizer. WinFax/TalkWorks uses this list to interpret and dial phone numbers entered in your Lotus Organizer phonebook. In most cases, your phonebook records should use one of these formats. If the phone number format you use does not appear in this list, you can click Add and try to find an appropriate format in the list of formats supported by WinFax/TalkWorks, or click this button to define your own format.

Click this to remove the selected format.

**Add dialog**

Lists all phone number formats defined and recognized by WinFax/TalkWorks. If records in your phonebook use any of these formats, select the format in the list and click OK to add it to the Selected Formats list in the properties dialog.

Use the text in the Description field and the syntax in the Format field to interpret the phone number format. The phone number format uses the following codes:

- |          |                          |     |  |
|----------|--------------------------|-----|--|
| <b>c</b> | country code digit       | +   | any other digit  |
| <b>a</b> | area code digit          | ?   | repeats previous digit as required   |
| <b>l</b> | local phone number digit | { } | separators used between components of the phone number (for example, if you use { } in your phone number format, you can use a hyphen (-) as a separator |

**North American example:** The North American number "1-987-555-1234" uses one of the following phone number formats:

c{-}aaa{-}lll{-}lll or c{-}a?{-}l?{-}l?

**Overseas example:** The overseas number "44-301-555-1212" uses one of the following phone number formats:

cc{-}aaa{-}lll{-}lll or c?{-}a?{-}l?{-}l?

Displays a description of the selected format including an explanation of when you would use this format and an example of a phone number in this format. Use the text in the Description field and the syntax in the Format field to interpret the phone number format. The phone number format uses the following codes:

- c** country code digit    **+** any other digit
- a** area code digit        **?** repeats previous digit as required
- l** local phone number digit    **{ }** separators used between components of the phone number (for example, if you use **{-}** in your phone number format, you can use a hyphen (-) as a separator

**North American example:** The North American number "1-987-555-1234" uses one of the following phone number formats:

`c{-}aaa{-}lll{-}lll` or `c{-}a?{-}l?{-}l?`

**Overseas example:** The overseas number "44-301-555-1212" uses one of the following phone number formats:

`cc{-}aaa{-}lll{-}lll` or `c?{-}a?{-}l?{-}l?`

Displays information about the codes used to specify the phone number format. Use the text in the Description field and the syntax in the Format field to interpret the phone number format. The phone number format uses the following codes:

- |          |                          |     |  |
|----------|--------------------------|-----|--|
| <b>c</b> | country code digit       | +   | any other digit  |
| <b>a</b> | area code digit          | ?   | repeats previous digit as required   |
| <b>I</b> | local phone number digit | { } | separators used between components of the phone number (for example, if you use { } in your phone number format, you can use a hyphen (-) as a separator |

**North American example:** The North American number "1-987-555-1234" uses one of the following phone number formats:

c{-}aaa{-}lll{-}lll **or** c{-}a?{-}l?{-}l?

**Overseas example:** The overseas number "44-301-555-1212" uses one of the following phone number formats:

cc{-}aaa{-}lll{-}lll **or** c?{-}a?{-}l?{-}l?

Describes the phone number format.

Specify the appropriate phone number format. Use the codes shown below:

- c** country code digit    **+** any other digit
- a** area code digit        **?** repeats previous digit as required
- l** local phone number digit    **{ }** separators used between components of the phone number (for example, if you use **{-}** in your phone number format, you can use a hyphen (-) as a separator

**North American example:** The North American number "1-987-555-1234" uses one of the following phone number formats:

c{-}aaa{-}lll{-}llll    **or**    c{-}a?{-}l?{-}l?

**Overseas example:** The overseas number "44-301-555-1212" uses one of the following phone number formats:

cc{-}aaa{-}lll{-}llll    **or**    c?{-}a?{-}l?{-}l?

If phone numbers entered in your Lotus Organizer phonebook use formats other than those listed in the Selected Formats list, use the Add button to include them in the Selected Formats list. If WinFax/TalkWorks encounters a phone number format not in the Selected Formats list, it will be unable to understand the format and unable to dial the phone number correctly.



## Add Phone Number Formats dialog

This dialog lists all phone number formats defined and recognized by WinFax/TalkWorks. If records in your phonebook use any of these formats, select the format in the list and click OK to add it to the Selected Formats list in the properties dialog.

Use the text in the Description field and the syntax in the Format field to interpret the phone number format. The phone number format uses the following codes:

- c** country code digit
- a** area code digit
- l** local phone number digit
- +** any other digit
- ?** repeats previous digit as required
- { }** separators used between components of the phone number  
(for example, if you use {-} in your phone number format, you can use a hyphen (-) as a separator)

### North American example:

A typical North American phone number would be formatted in one of the ways shown below:

North American number: 1-987-555-1234

Phone number format: c{-}aaa{-}lll{-}llll

Phone number format: c{-}a?{-}l?{-}l?

### Overseas example:

A typical, long distance overseas call from North American would be formatted in one of the ways shown below:

Overseas number: 44-301-555-1212

Phone number format: cc{-}aaa{-}lll{-}llll

Phone number format: c?{-}a?{-}l?{-}l?

If phone numbers entered in your Lotus Organizer phonebook use formats other than those listed in the Selected Formats list, use the Add button to include them in the Selected Formats list. If WinFax/TalkWorks encounters a phone number format not in the Selected Formats list, it will be unable to understand the format and unable to dial the phone number correctly.

